

SOUTHERN UNION CONFERENCE

Job Description



Job Title:	Church Growth & Evangelism Training Director	Type Of Position:	Hours Per Week <u> N/A </u>
Location:	302 Research Dr., Norcross, GA 30092	Full Time <u> X </u>	
Department:	Church Growth & Evangelism Training	Part Time <u> </u>	Exempt <u> X </u>
Reports To:	President	Intern <u> </u>	Nonexempt <u> </u>

POSITION SUMMARY:

The director serves as a resource to local pastors and conferences in Jewish Ministries, Parable Series, Church growth and evangelistic meetings. Also to provide resources and training to local church elders in their responsibilities and train local church members through ShareHim bootcamps.

- SCOPE OF RESPONSIBILITY:**
- Help to set up Jewish Ministries in local conferences and churches.
 - Assist in planting Jewish Adventist congregations in the Southern Union territory.
 - Assist in training leaders and core group members.
 - Chair the Shalom Learning Center Board.
 - Educate local conferences, churches, pastors, and members on Jewish Ministries in the NAD.
 - Member of the NAD Jewish Advisory and World Jewish Advisory.
 - Work with local churches on Parable Series – an eight day revival/decision series.
 - Assist local churches and districts with church evangelistic meetings.
 - Train local church elders in conjunction with pastors on elder responsibilities, types of visitation, lay preaching, personal and friendship evangelism, prophecy and the SDA church.
 - Provide one day seminars of practical ways to help the local church grow.
 - Train local church members on personal and public evangelism in conjunction with the local pastor through ShareHim bootcamps.

- RECOMMENDED EDUCATION/EXPERIENCE:**
- Bachelor’s degree in Theology is required.
 - Four years of pastoral or evangelist experience within the SDA organizational structure.

KNOWLEDGE AND SKILL:

Knowledge of principles, policies, and beliefs of the Southern Union Conference and Seventh-day Adventist Church. Knowledge of church structure and organization, including committee procedures, etc. Knowledge and skills in appropriate methods of dealing with human behavior in various circumstances. Advanced command of language skills, including proficiency in verbal and written form.

Ability in strategic planning, leadership and organization. Ability to develop long-and short-term plans and programs; and to establish and maintain effective relationships with internal/external personnel. Must possess advanced ability to effectively present facts and recommendations in oral and written form.

CONTACTS, ORGANIZATIONAL RELATIONSHIPS:

Contact with church leaders, outside organizations, and lay persons, as well as Southern Union personnel at all levels. Must possess advanced interpersonal skills and project a professional Christian image.

PHYSICAL REQUIREMENTS:

Must be able to read, speak, and hear in the English language. Must be able to effectively communicate both orally and in writing. Some standing, walking, bending, kneeling, carrying of light items, etc. required. Must be able to travel extensively in all parts of the Southern Union territory under varying conditions.

WORKING CONDITIONS:

Essential responsibilities are performed in sedentary and comfortable manner. Tasks are usually performed under normal office conditions with little or no noticeable discomfort. Work area is well-lighted and ventilated. Conditions may be difficult on itinerary with some irregularity in hours