

**Southern Union Conference  
Of  
Seventh-day Adventists**

**Automatic Deposit Authorization**

Please fill out and return to the Human Resources Department.

I hereby authorize my employer, Southern Union Conference of Seventh-day Adventists to deposit each pay period my net pay into my checking account at the below named bank. The Southern Union Conference is also authorized to adjust any over/under deposit which it has caused to be made to my account. I will not hold the bank liable for any erroneous deposits or adjustments by the Southern Union Conference, and I agree that the financial institution listed below may treat each such deposit the same as if it were personally deposited by me.

This authority will remain in effect until I have canceled it in writing.

***Important:*** Please attach a copy of a voided check for your current checking account if this is to be the account to which your salary is deposited.

---

Employee Signature Date

---

Employee Name (Please Print)

---

Street Address City State Zip Code

---

Bank Name Social Security Number